

Internship Announcement: Program Support Intern

Job Title: Program Support Intern
Hours: Flexible, up to 25 Hours/Week
Start Date: April/May 2026
End Date: August 2026
Pay: \$13/Hour
Location: Virtual or Hybrid (Ankeny, Iowa)



"My experience with the SWCS team was, in short, an incredible one... It was one of the best experiences of my college years."

Position Overview:

Are you looking for a hands-on internship where your work directly supports mission-driven programs and helps you gain meaningful experience, analytical skills, and professional confidence to share with future employers?

The Soil and Water Conservation Society (SWCS) is seeking a motivated Program Support Intern for the summer. This internship focuses on supporting SWCS programs by helping organize information, track and analyze data, conduct basic research, and assist with day-to-day program operations. The intern will support the Emerging Leaders Program, student and early career programs, awards and scholarships, and the SWCS International Annual Conference.

The position may be fully remote or hybrid for local candidates in Ankeny, Iowa, and concludes with travel to St. Louis, Missouri (all expenses paid) to participate in the 81st SWCS International Annual Conference as both a behind-the-scenes contributor and an engaged participant.

What You'll Gain:

This internship is structured to provide hands-on experience, including:

- Exposure to the planning, coordination, and evaluation of national programs and initiatives
- Experience working with data, research, reporting, and internal tracking systems
- Opportunities to support leadership development, student, and early career programming

- Experience collaborating with staff, volunteers, program participants, program alumni, and partners
- Insight into nonprofit operations, program management, and continuous improvement
- Resume-ready accomplishments and work samples

SWCS is dedicated to making this experience as valuable to the employee as the employee is to SWCS!

Who We're Looking For:

A successful candidate for this position is someone who is:

- Highly organized and detail-oriented
- Comfortable working with data, tracking information, and conducting research
- Able to manage multiple priorities and meet deadlines
- A clear communicator (written and verbal)
- Able to work independently while collaborating with a team

Required Qualifications:

- Enrollment in (or recent graduation from) an undergraduate or graduate program in a related field such as nonprofit management, business administration, environmental studies, agricultural business, communications, data analytics, public administration, a similar discipline AND/OR an SWCS Emerging Leader Program alumni or current participant
- Proficiency with Microsoft Office

Preferred (Not Required):

- Experience using Asana or other project management platforms
- Experience with data analysis, reporting, or research
- Interest in conservation, agriculture, land stewardship, or environmental issues
- Interest in nonprofit work or professional associations

About the Soil and Water Conservation Society:

For more than 80 years, the Soil and Water Conservation Society (SWCS) has been the premier international organization for professionals who advance the science and practice of natural resource conservation. Our members work at the intersection of

agriculture, environment, policy, and research to ensure sustainable land and water management for future generations.

SWCS is headquartered in Ankeny, Iowa, with chapters across the United States and Canada. Learn more at www.swcs.org.

Compensation and Benefits:

- \$13/hour, part-time (up to 25 hours/week)
- Flexible, supportive work environment
- Complimentary membership with access to career resources
- Paid registration, travel, and lodging for an international professional conference
- On-the-job training and mentorship
- Meaningful work with visible impact

How To Apply:

Please submit the following materials in **one PDF** by **February 27, 2026** to renee.bouldin@swcs.org.

- Cover letter
- Resume
- Contact information for two professional or academic references
- College transcript (unofficial is acceptable)

Applicants must be authorized to work in the United States.

Applicants interested in the Student Leader Project Internship must submit a separate application following the instructions for that position. Applicants are welcome to apply for both opportunities.



"I have grown personally and professionally throughout the duration of my internship. This experience is truly irreplaceable."



"I'll be able to take the knowledge and experience that I learned here and implement it into whatever career I find myself in."



"I have learned so much about the conservation profession as well as how I can be successful at my place of work."