The instructions below will help guide authors in creating a new submission.

View the call for presentations at [www.swcs.org/21AC](http://www.swcs.org/21AC) for full details.

- If you have submitted a proposal with the Soil and Water Conservation Society in the past three years, login using your email and password.

- If you have never submitted a proposal, or it has been over three years, follow the below prompts to create an account.
  - Go to [https://cmt3.research.microsoft.com/SWCS2021](https://cmt3.research.microsoft.com/SWCS2021)
  - Select “Register” and fill out the requested information to register

- Once you are logged in, follow the below prompts to create your submission.
  - Select “Create New Submission”
  - Select appropriate track from the drop-down
  - Enter the title and abstract
  - Select “Add” under the authors section to add additional authors, if any
  - Enter application subject areas, if required
  - Enter submission type, if required
  - List all presenter names, organizations, and emails who will be participating in your live presentation
  - Answer additional questions
  - Once the information is complete, select “Submit”