



1 **National Capital Chapter**
2 **Soil and Water Conservation Society**

3
4 **Executive Board Meeting Minutes**
5 June 15, 2011

6
7 The meeting was called to order at 12: 18 p.m. by President Marc Safley. The minutes were recorded by
8 Secretary Keisha Brown.

9
10 Members in Attendance: Marc Safley, Keisha Brown, Phil Spinelli, Lillian Woods, Larry Holmes, Rebecca
11 DeWind,

12
13 Minutes were reviewed from last meeting and adopted by consensus.

14
15 **Annual Conference** (Rebecca DeWind)– The deadline for early registration and hotel reservations end
16 today. Marc indicated that very few of the volunteers were registered. Rebecca needs volunteers to
17 stuff bags on Friday, July 15, 2011, from 2:00 p.m. to 5:00 p.m. at the Omni. Marc asked all members to
18 assist with this project. There is also one moderator slot open. There will be a volunteer orientation
19 teleconference on June 29, 2011, from 12 noon to 1:00 p.m.

20
21 **Silent Auction** (Marc Safley) – Ross Braun needs donations for the auction. After much discussion, the
22 board decided to designate buyers to purchase items for the silent auction. It was agreed by consensus
23 to select two buyers to each purchase \$250 of local items to include in a gift basket/box on behalf of the
24 chapter. Marc volunteered to be a buyer and he will ask Michelle to serve as the other buyer. The theme
25 is one Virginia basket and one Maryland basket.

26
27 **Fellows Forum** (Lillian Woods) – Everything is organized and ready to go. Marc indicated that he would
28 like to give remarks welcoming everyone on behalf of the chapter.

29
30 **NRCS Conference Support** (Lillian Woods) - Due to budget constraints, NRCS will support employees to
31 attend the SWCS conference on government time only. Employees should refer to NB-250-11-10.

32
33 **Treasurer Report** (Larry Holmes) – Form 990-N has been submitted to the IRS and the SWCS
34 headquarters in Ankeny.

35
36 The meeting was adjourned at 12: 45 p.m.

37
38 Adopted: _____
39 Date

40
41 Secretary: _____
42 Keisha L. Brown

43
44 President: _____
45 Marc Safley, Ph.D.