



1 **National Capital Chapter**
2 **Soil and Water Conservation Society**

3
4 Executive Board Meeting Minutes
5 February 16, 2011

6
7 The Executive Board of the National Capital Chapter (NCC) of the Soil and Water Conservation Society
8 (SWCS) met by teleconference on February 16, 2011. President Marc Safley presided and called the
9 meeting to order at 12:05 p.m. Secretary Keisha Brown recorded the minutes. The following members
10 were present:

11
12 Bill Boyer, SWCS President and Region 1 Director
13 Keisha Brown, Secretary
14 Terrell Erickson, Vice President
15 Rebekah DeWind, Local Arrangements Committee Chair
16 Larry Holmes, Treasurer
17 Michelle Perez, President-Elect
18 Rebecca Roose, Local Arrangements Subcommittee Chair
19 Marc Safley, President
20 Felix Spinelli, Local Arrangements Subcommittee Chair
21 Lillian Woods, Local Arrangements Subcommittee Chair

22
23 **President's Report**

24 The president provided a report on the appointment of two vacant positions. Keisha Brown has been
25 appointed as Secretary to replace Jan Surface. Rebekah DeWind has been appointed as chair of the Local
26 Arrangements Committee to replace Doug Zehner. An officer contact list was previously distributed
27 with the agenda. President Safley accepted verbal corrections to the document. Corrections will be
28 made to the document and the President Safley will redistribute and submit the document to the SWCS
29 national office as required.

30
31 **Unfinished Business**

32 Norman Berg Legacy Award

33 Jan Surface purchased materials for the Norman Berg Legacy Award, but it is not certain if the purchase
34 included engraving. President Safley will confirm. John Cerna was selected for the award this year. A
35 press release has been drafted, but no date has been set to present the award. The press release will be
36 submitted to the SWCS *Conservogram* and local news media wires. It was decided by consensus to
37 present the award at our social activity on February 28, 2011.

38
39 Chapter Spring and Fall Events

40 Felix Spinelli reported on behalf of Doug Holy. There are two tour events to consider.

- 41 1. Freshwater Institute in Shepherdstown, West Virginia <http://www.freshwaterinstitute.org/>
- 42 2. Wetland Studies and Solutions, Inc. in Gainesville, Virginia
43 <http://www.wetlandstudies.com>

44 There was discussion on scheduling a date for the spring event. There was concern about weekday
45 versus weekend dates and leave liberties for members that could not get employer support to attend
46 the event. Through consensus, it was agreed that a Saturday date would best fit the needs of the
47 membership. The spring event will be a tour of the Wetland Studies and Solutions, Inc. in Gainesville,
48 Virginia. Everyone is asked to send suggested dates to Felix Spinelli to analyze and determine the most

49 suitable date. The fall event will be a tour of Freshwater Institute. The trip will also include a visit to a
50 local dairy or other farm.

51

52 **Local Arrangements Committee Report**

53 A report was provided by Rebekah DeWind. Everything is on schedule. The tours have been decided and
54 were recently announced in the *Conservogram*. The committee recommended that we sponsor a break
55 during the International Annual Conference. This has customarily been done by hosting chapters in the
56 past. It usually costs around \$2500, but the funds are not required in advance and could be offset by the
57 profits the chapter makes from other conference activities. There was consensus to approve the
58 sponsorship.

59

60 **Program Committee Report**

61 A report was provided by Michelle Perez. A meet and greet social event will be held on February 28,
62 2011. This event is for the chapter officers and Local Arrangements Committee. We will be hosting
63 SWCS Professional Development Director, Dewayne Johnson. A doodle invite was sent to everyone and
64 a response to that is required. The Program Committee is exploring additional networking options for
65 the membership.

66

67 The meeting was adjourned at 1:03 p.m.

68

69 Adopted: _____
70 Date

71

72 Secretary: _____
73 Keisha L. Brown

74

75 President: _____
76 Marc Safley, Ph.D.