Below you will find information regarding your symposium.

**PRESENTER DETAILS**

- All symposia presenters must be available on scheduled day between July 26-28, 2021 to present live and virtually.
- All symposia presenters must have the following technology to present virtually: laptop or computer, quality webcam and microphone or headset, and high speed internet.
- All presentations will be live and recorded. Presentation recordings will be available to conference attendees after the event.
- The symposia moderator is the responsibility of the symposia organizer. SWCS will provide a tech volunteer in your session.
- Symposia will be set up as webinars, meaning only the screen of the symposia presenters will be shared, you will not see attendees, but you will be able to see the number of attendees in your session.

**IMPORTANT DEADLINES**

- Submit the following items in one Word document to events@swcs.org no later than June 11, 2021 (view the template options provided on the next page):
  - Title of individual presentations
  - Abstracts (maximum of 2000 characters including spaces) for individual presentations (optional)
- In order for your symposium to remain on the conference program, you will need to complete your conference registration no later than June 11, 2021. Once released, registration information can be found at www.swcs.org/21AC. Please remember, all presenters must be registered.
- If you need to withdraw your symposium, you must email events@swcs.org no later than June 11, 2021. Withdrawing after this deadline causes issues with our program and virtual platform, so we ask for your cooperation and consideration. We will accept fill-in presenters if you are unable to attend.

Additional information will be sent to the symposia organizer and available at www.swcs.org/21AC as released.
76TH SWCS INTERNATIONAL ANNUAL CONFERENCE
INFORMATION FOR SYMPOSIA ORGANIZERS

TEMPLATES

Please note that we are requesting symposium speaker transitions to align with the oral presentation transitions, which happen every 20 minutes.

Option 1

Symposium Title

Moderator: Moderator Name, Organization, Email

Presenters: Presenter Name, Organization, Email; Presenter Name, Organization, Email

(Only include original abstract)

Option 2

Symposium Title

Moderator: Moderator Name, Organization, Email

Presentation 1: Title - Presenter Name, Organization, Email

Abstract (maximum of 2000 characters including spaces) for individual presentation (optional)

Presentation 2: Title - Presenter Name, Organization, Email

Abstract (maximum of 2000 characters including spaces) for individual presentation (optional)

Presentation 3: Title - Presenter Name, Organization, Email

Abstract (maximum of 2000 characters including spaces) for individual presentation (optional)