



SWCS–NCC Meeting Notes  
April 21, 2010  
Teleconference

**Participants:** Bill Boyer, Ross Braun, Marvin Brown, Larry Holmes, Carol Kramer-LeBlanc, Michelle Perez, Marc Safley, Jan Surface, Bruce Wight

**March Minutes (Marvin):** **ACTION:** Marvin will type up and send to Jan for posting on NCC website

**NE Leadership and Technical Workshop (Bill):** Bill and Ross attended the Farm Energy and Energy Conservation Workshop in Avalon, NJ on April 14-16, 2010. There were approximately 30 participants. The workshop included a tour of the Cape May Plant Materials Center. There were excellent presentations and the participants came up with some on-farm energy conservation recommendations.

**Spring Brown Bag Seminar (Michelle):** Michelle agreed to present her dissertation results at a brown-bag forum on May 19, 2010. Michelle would like to keep the group size small (up to 30 people). Marvin will schedule the room logistics. Ross and Michelle will send out “save-the-date” and fliers for the event.

**2010 St Louis Annual Conference (Ross):** The NCC information booth will be located right outside the entrance to the exhibit hall so we should have good exposure. Ross will need folks to volunteer to help man the booth. If Henry Ferguson attends, he will bring his soils demonstrations to the booth.

**ACTION:** Ross would like suggestions for a motto to include on the NCC banner. NCC Representatives to the House of Delegates were submitted to Ankeny: Marc Safley will be our representative with Michelle Perez as an alternate.

**ACTION:** Any draft resolutions for the House of Delegates consideration should be submitted to Ankeny by April 28<sup>th</sup>. Ankeny then gives SWCS chapters time to consider the resolutions prior to the conference.

**2011 Washington DC Annual Conference (all):** We need to start identifying chairs for the following 2011 Local Arrangements Committees:

- LAC Chairperson (2012 President’s Leadership Award candidate!)
- Volunteer Coordinator:
  - 25-35 total volunteers (recruit, assign, & support)
  - Concurrent Session Moderators (~ 10 to 12 sessions for 2 days)
- Audio Visual Coordinator
  - secure laptops and projectors
  - one person/session to run laptop, projector & lights
- Media, Outreach, Sponsors, Exhibits: assist with Logo development, assist SWCS with fundraising, support & provide publicity
- Silent Auction—**Jan Surface**
  - secures donations from chapters, partners, industry, etc.
  - organizes display
  - collects funds
- Evening Networking Event
  - venue
  - transportation (if needed)

- coordination with SWCS office
- Tours
  - 5-7 Tour Leaders
  - refreshments and lunch
  - one non-conservation related tour, appealing to historical or other interests
- Fellows Forum—**Lillian Woods**
  - determine controversial, “hot” conservation topic
  - recruit 4-5 panelists with different perspectives
  - recruit talented moderator
  - secure commemorative gift for panelists and moderator
- Volunteer Coordinator
  - Fundraising
  - Audio Visual Coordinator
  - Media/Outreach
  - Silent Auction—Jan Surface
  - Evening Networking Event
  - Tours
  - Fellow Forum—Lillian Woods

Going back through notes, Randy Davis (USDA Forest Service) offered to help.

**ACTION:** Bill Boyer will ask Dewayne Johnson if there’s a position description for each local arrangements subcommittee job. Diane Bradley-Redden, Chairman of the local arrangements for the St. Louis conference, may also have position descriptions ([diane.bradley@mo.usda.gov](mailto:diane.bradley@mo.usda.gov)). Once we have PDs, send to NCC officers so we can start identifying people who could be asked to take on the leadership role of subcommittee chair.

**ACTION:** Marvin will organize a subcommittee teleconference to discuss potential candidates for Local Arrangements Committee Chairs with Marc Safley and Bill Boyer.

**ACTION:** Marvin will follow-up with Dave White and Ginger Murphy to identify NRCS employees who could take the lead on some key subcommittees.

**Treasurer’s Report (Larry):**

Checking	\$789.93
Savings:	\$14,438.35
Total:	\$15,228.28

**ACTION:** At Larry’s request, Ross has agreed to do an audit of calendar year 2009.

**June 16<sup>th</sup> Teleconference:** **ACTION:** Invite Dewayne Johnson to call in to discuss 2011 conference roles and responsibilities of NCC.

**May Teleconference will not be held. Next Teleconference scheduled for June 16, 2010, noon to 1:00pm**

**Monthly Meeting Call-in Information:**

Toll Free: 866-919-4799  
Participant Pass code: 6903501