**Soil and Water Conservation Society –National Capital Chapter**

**2017 Annual Plan**

|  |  |  |
| --- | --- | --- |
| **Activity** | **Responsible person/position** | **Task Completed By:** |
| **First Qtr: Jan -March** | | |
| **Regular Monthly Meeting** | **President/officers** | **4th Wednesday of the month** |
| **Winter social event** | **Michelle Perez, Lara Bryant, Rich Iovanna** | **February** |
| **Finalize annual plan** | **Lara Bryant** | **March** |
| **Begin Planning Spring Event** | **Spring Event Committee *(Larry Holmes, Lisa Duriancik, Tom Fedewa,)*** | **March** |
| **Complete chapter activity report (*same as progress report?*)** | **Lara Bryant, Chris Hartley, Rich Iovanna** | **March 31** |
| **File tax forms** | **Rich Iovanna** | **March 31** |
| **Second Qtr: April-June** | | |
| **Regular monthly meetings** | **President/officers** | **4th Wednesday of the month** |
| **Spring Event** | **Spring Event committee *(Larry, Lisa, Tom)*** | **May** |
| **Begin Planning Summer Event** | **Summer Event committee *(Chris Hartley, Rich Iovanna, Andy Manale)*** | **June** |
| **Appoint chapter delegate to SWCS annual meeting, plan resolutions** | **Chapter council *(Lara Bryant)*** | **May-June** |
| **Select Norm Berg Nominee, choose committee to plan event for Fall** | **Norm Berg committee (Doug Lawrence, Chris Hartley, Michelle Perez, Andy Manale)** | **June** |
| **Third Qtr: July—Sept.** | | |
| **Regular monthly council mtg** | **President/officers** | **4th Wednesday of the month** |
| **Summer Event** | **Summer Event committee *(Chris, Rich, Andy)*** | **August** |
| **Plan/Host Norm Berg Award Ceremony** | **Committee to be determined** | **July-October** |
| **Fourth Qtr: Oct.—Dec.** | | |
| **Regular monthly council mtg** | **President/officers** | **4th Wednesday of the month** |
| **Elect officers for 2018 council vacancies** | **President/officers** | **December** |
| **Norm Berg Award Ceremony** | **October** | **November** |
| **American Society of Forestry reception** | **Skip Hyberg** |  |
| **Washington Academy of Science event?** | **Terrell Erickson** |  |